



## Instalment Savings Direct Debit Mandate Instructions

### PANEL A | HOLDER(S) DETAILS – All fields marked with \* are mandatory.

	<b>Panel 1</b> First named holder	All correspondence will be sent to the first named holder	<b>Panel 2</b> Second named holder
SSCN	<input type="text"/>		<input type="text"/>
Title*	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mx <input type="checkbox"/>		Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mx <input type="checkbox"/>
First Name*	<input type="text"/>		<input type="text"/>
Middle Name	<input type="text"/>		<input type="text"/>
Surname*	<input type="text"/>		<input type="text"/>
PPSN*	<input type="text"/>		<input type="text"/>
Date of Birth*	<input type="text"/>		<input type="text"/>

### PANEL B | DIRECT DEBIT DETAILS – All fields marked with \* are mandatory.

Value of payment\*  
 €  ,   –

The maximum direct debit amount is €1,000.00.  
 Please note that the deductions from your Bank / Building Society will take place on or after the 20th of each month.

Name(s) of Bank Account Holder\*

Bank Account Holder's Address

Eircode\*

Country\*

Bank Account Holder's IBAN\*

Bank account holder identifier code - BIC/SWIFT\*    Creditors name  
    **STATE SAVINGS, GPO, FREEPOST, DUBLIN 1, IRELAND**

Type of payment:  
 Recurrent payment

### PANEL C | FOR EXISTING INSTALMENT SAVINGS CUSTOMERS ONLY (TO AMEND EXISTING DIRECT DEBIT DETAILS).

Instalment savings customer acc. No.

### PANEL D | DECLARATION AND SIGNATURE

By signing this mandate form, you authorise (A) NTMA and/or its agents to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instruction from NTMA and/or its agents.

As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Note: your rights regarding the above mandate are explained in a statement that you can obtain from your bank.

Signature of 1st Named Bank Account Holder    Date  
   

Signature of 2nd Named Bank Account Holder    Date  
   

### FOR OFFICIAL USE ONLY

UMR (OFFICE ONLY)    CREDITOR IDENTIFIER



## NOTES

The following extract outlines two of the Conditions from the current "General Terms and Conditions and the Specific Conditions". (Note: rather than being numbered as 1,2 these 2 conditions carry their original reference numbers (2,3) as included within the General Terms & Conditions).

### 2. EVIDENCE OF IDENTITY & OTHER INFORMATION

- 2.1 You are required to confirm your identity to us (including your surname, first name, date of birth and address) from time to time for the purposes of:
- the Agreement (including any Transaction);
  - the administration of your Product(s) and any other Ireland State Savings Product(s) that you may hold now or in the future; and
  - associated legal purposes, including compliance with statutory obligations relating to the prevention of money laundering and terrorist financing and any related guidance issued by relevant regulatory bodies, and account security and fraud prevention.
- 2.2 We may verify your identity:
- electronically (by reference to information supplied by you, including your Personal Public Service Number (PPSN)); or
  - manually (by reference to acceptable original or certified copy documentation supplied by you, which may include documents such as your current passport, current EU driving licence, recent utility bill, recent account statement from a bank, building society or credit union, your Public Services Card and/or other official documentation issued to you by the Revenue Commissioners or the Department of Social Protection).
- 2.3 Where you have not provided evidence of your identity to our satisfaction for the purposes set out in condition 2.1, we will advise you and we will not proceed with your application to purchase the Product until your identity has been verified to our satisfaction.
- 2.4 We may also require you to provide certain other information to us about your nationality, employment status, source of funds (e.g. savings or income) and other information for the purposes of compliance with statutory obligations relating to the prevention of money laundering and terrorist financing and any related guidance issued by relevant regulatory bodies.
- 2.5 Where you have been requested to provide information pursuant to condition 2.4 and have not done so we will advise you and we will not proceed with your application to purchase a Product until the requested information has been provided to us.

### 3. PERSONAL DATA

- 3.1 This condition 3 (Personal Data) sets out a summary of the personal data that we may process in relation to you in connection with the Products, together with a summary of your data protection rights. A full copy of our Ireland State Savings Data Protection Statement is available at [statesavings.ie/help-support/help-articles/state-savings-data-protection-statement](https://statesavings.ie/help-support/help-articles/state-savings-data-protection-statement). If you would prefer to obtain a hard copy of the Ireland State Savings Data Protection Statement you can also write to us to request a copy at Data Protection Officer, Ireland State Savings, GPO, FREEPOST, Dublin 1, D01 F5P2.
- 3.2 The NTMA is the Controller (as defined in, and for the purpose of, the General Data Protection Regulation (GDPR)) for all personal data supplied by you. The Minister for Finance and the NTMA are each a 'specified body' for the purposes of sections 262 to 270 and schedule 5 of the Social Welfare Consolidation Act 2005, as amended, under which the NTMA and the Minister for Finance are both authorised to process personal data including PPSNs for certain purposes.
- 3.3 We will collect, process and use personal data relating to you, including your PPSN and the information referred to in condition 2 (Evidence of Identity & Other Information):
- as necessary for the performance of the Agreement (including any Transaction);
  - for the administration of your Product(s) and any other Ireland State Savings Product(s) that you may hold now or in the future; and
  - for associated legal purposes, including compliance with statutory obligations relating to prevention of money laundering and terrorist financing and any related guidance issued by relevant regulatory bodies, and account security and fraud prevention.
- 3.4 You acknowledge the collection, processing and use of your personal data (including your PPSN) for the purposes as outlined in 3.3.
- 3.5 Personal data may be processed by us, our Agents, and any third-party service providers acting on our behalf for the purposes of the Agreement and for associated legal purposes and for any other purpose required for or reasonably incidental to the performance of the Agreement.
- 3.6 We will retain your personal data for as long as you have a holding with Ireland State Savings and otherwise in accordance with applicable data protection law and statutory obligations (including under legislation relating to prevention of money laundering and terrorist financing).
- 3.7 Subject to your consent, your personal data may be used by us, or our Agents, for the purpose of marketing Ireland State Savings Products. Where you hold more than one Product, the preferences indicated most recently by you will apply to all Products held by you to which the General Terms and Conditions apply.
- 3.8 Subject in each case to certain exceptions, you have the right to request access to and a copy of your personal data held by us in accordance with the GDPR, to have your personal data corrected where it is inaccurate or misleading, to have your personal data erased, to object to the processing of your personal data by us, to request the restriction of the use of your personal data, to withdraw your consent to the processing of your personal data, where we rely on your consent to process it, to request data portability in relation to your personal data. Should you wish to avail of any of these rights, please contact the Data Protection Officer, Ireland State Savings, GPO, FREEPOST, Dublin 1, D01 F5P2. You also have the right to lodge a complaint with the Data Protection Commission. See [dataprotection.ie](https://dataprotection.ie) for more information.